

Steering Committee Minutes
February 18, 2016

Attendees: Steve Walker, Sandy White, Marsha Gladhart, Bill Cairns, Sue Barrington, Mark Blatter, Kimberly Garber, Kat Gjovik

1. Welcome & introductions –
Sandy recognized officers and Housing Resource Board for their support.
2. Approval of January minutes –Approved unanimously
3. Progress report - since last meeting - Sandy
 - Incorporation status & Fiscal Agent: BI Village is incorporated in state of Washington. We have business license in Bainbridge Island. We are now registered as a charitable group in state of WA and have an EIN Federal number.
 - By-laws still a work in progress. Sandy noted the support and hard work of Del Miller as consultant for our by-laws. Executive Board will approve and pass on for SC input. Sandy reminded us that our by-laws could be amended as needed.
4. Treasurer's report including pledges, bookkeeping – Bill Cairns
We mailed 20 solicitations for pledged donations last Friday; 17 for \$100 & 3 for \$1,000. Over the weekend, we received 4 donations totaling \$2,200. This together with our previous \$2,000 grant from Quail Roost Foundation brings us to a total collected of \$4,200. HRB has mail us \$2,000 and we will deposit this in Home Street upon receipt. We are also invoicing them for the addition \$2,200. Our outstanding bills total \$1001.22 with approximately \$400 additional bills pending. We will pay these bills as soon as possible.
5. Secretary's report including website & data status
 - Marsha reported that the BI Village Facebook page has been set up and now has over 30 followers. Please share and like so others can be informed of our activities through FB.
 - BIVillage now owns the bivillage.org email address and all executive officers have established email addresses in the format of firstname.lastname@bivillage.org.
 - We now have 10 free non-profit licenses to Sales Force. Barry Peters has set up our database and is working with Marsha to begin managing our data with Sales Force.
 - Sales Force and Mail chimp have been utilized to merge our database of contacts with newsletter capacity. Watch for our first newsletter coming out soon,
6. Committee reports
 - Community engagement – Robin Gaphni
CE had our first LRC will attended with about 12 people attending. The presenter shows a DVD on Villages, shares background, and leads a discussion. Next LRC will be this coming Saturday. Mark Blatter suggested

invitations to LRC be sent to Steering Committee members. Marsha said she would send that out immediately.

- Needs assessment – Michele Costa’s report is attached.
- Branding - activity on “who are we” – Steve spoke about retreats and graphic facilitators and the tie in with Needs Assessment. Process is in stasis as NA is working their process.

7. Next steps — Sandy and Steve

We need more volunteers on Membership/funding, Community Engagement, and Branding.

John and Judy will return from vacation at end of Feb.

Sue reported that Village Conversations are scheduled for March 13 from 2-4 and Saturday, May 14 from 10 to 12. Sue will update us as the details are worked out. Sue also suggested a Village Conference in Bainbridge at Senior Center with break out sessions.

Discussion

Kat asked if there is room in the Village model for utilizing the time bank (West Sound Time Bank). All agreed it is a good topic for future discussion. Sue noted the time bank requires a full inventory of each person’s needs and skills, which could inform BI Village. “People don’t want to feed needy but they want to be valued.” (Kat) Bill said that some villages actually take the form of a time bank. Kat shared several examples of how a time bank can meet the community’s needs.

Sandy said that Village-to-Village discussions are discussing the vetting process for services. Most work appears to be done by not by volunteers but by service providers/vendors. See attached report

Kat asked if housing was part of the BIVillage. Has housing been part of the conversation? Response was that BIVillage will be working with community resources such as HRB. Village is assessing resources that are in place and those that are missing in order to utilize existing resources and fill gaps. Discussion also addressed shortage of smaller places to buy in BI for people who want to stay in the community but not stay in their house.

Steve spoke about an operations committee as a need to begin to determine the mechanics of how we will do what we're going to do, initial planning is non-specific and can be generalized regardless of product.

Next Steering Committee meeting is scheduled for March 17, 4pm to 6pm (the third Thursday of the month)

